



Covid-19 Safeguarding Addendum 3 for School Safeguarding Policy

1. Introduction

As our schools have remained open for vulnerable children and children of keyworkers during the current Covid-19 crisis, we are now moving forward to the full return in the autumn term and have therefore updated our risk assessments in order to take into account any additional risks and control measures to enable a return to full capacity for our pupils, staff and parents. To do this, we are acting in accordance with all NHS, Public Health England and once established, The Institute for Health Protection advice, as well as the Department for Education guidance for schools together with engaging with the NHS Test and Trace process, with the expectation of all of our parents, children, staff and visitors to do so also.

This coronavirus addendum summarises any key coronavirus related changes to policies and processes which must be followed together with our schools' Full Opening Plan and our Recovery Plan and Risk Assessment.

Staff, young people and children **must** stay at home if they are unwell with a new, continuous cough or a high temperature to avoid spreading infection to others.

2. Reporting of Safeguarding Concerns

All staff are aware that some children may have been at increased risk whilst away from school for such a long period of time. This will

necessitate increased awareness and therefore all staff must show increased vigilance once children return to school and see staff in person. This is of continued importance and all staff must act immediately upon any safeguarding concerns and report them following the schools' safeguarding policy and protocol.

All safeguarding concerns will continue to be reported in the usual way as set out in our Safeguarding Policy. All concerns are reported into the Integrated Front Door which is operating as usual.

The schools' lead persons with overall designated responsibility for safeguarding are **Mrs K Brown at Gilbrook and Ms J Westlake at Kilgarth**. We have a deputy safeguarding lead for each school, **Ms S Long at Gilbrook and Mr D Griffiths at Kilgarth**, to ensure there is appropriate cover for this role.

Our schools' approach ensures that the Designated Safeguarding Lead (DSL) or a deputy is always on site while the schools are open. The following staff are trained as Level 2 Safeguarding Staff:

Gilbrook

Name	Date of training	Expiry
Mr S Baker	27/02/19	26/02/21
Ms D Clarke	21/11/19	21/11/21
Ms S Campbell	21/11/19	21/11/21
Ms N Callan	21/11/19	21/11/21
Ms K Fewtrell	21/11/19	21/11/21

Kilgarth

Name	Date of training	Expiry
Mr S Baker	27/02/19	27/02/21
L Chambers	06/09/18	06/09/20
Mrs A Fowler	06/09/18	06/09/20
Ms S Pelter	06/09/18	06/09/20

3. Monitoring Attendance

Kilgarth and Gilbrook schools will work with families to secure regular school attendance from the start of term as this will be essential to help pupils catch up on missed education, make progress and promote their wellbeing and wider development.

Attendance of pupils will continue to be monitored; this is particularly important in respect of vulnerable children. Our schools will resume taking the attendance register from 1 June 2020 and will continue to give the Department for Education daily updates on how many children and staff are attending.

Parents and carers may now be penalised if their child does not attend school. This action will only be taken when all other avenues of support have been explored and as a last resort.

It is expected that all children attend school full-time from the start of the autumn term when the usual rules on school attendance will apply including:

- Parents' duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age
- Schools' responsibilities to record attendance and follow up absence
- The availability to issue sanctions, including fixed penalty notices in line with local authorities' code of conduct.

Vulnerable Children

Children who have an education, health and care (EHC) plan and children who are deemed otherwise vulnerable at the schools or local authority discretion.

Our schools will continue to notify social workers where children with a social worker do not attend school. We will continue to follow up with any parent/carer whose child has been expected to attend and doesn't. We will also take the opportunity to confirm with parents/carers that the emergency contact numbers are correct and ask for any additional emergency contact numbers where they are available.

See point 4 - Identification of Vulnerable Children

Pupils who are shielding or self-isolating

We now know much more about coronavirus (COVID-19) and so in future, there will be far fewer children and young people advised to shield whenever community transmission rates are high. Therefore, the majority of pupils and students will be able to return to school. Schools should note that:

- a small number of pupils and students will still be unable to attend in line with public health advice because they are self-isolating and have had symptoms or a positive test result themselves; or because they are a close contact of someone who has coronavirus (COVID-19)
- shielding advice for all adults and children will pause on 1 August, subject to a continued decline in the rates of community transmission of coronavirus (COVID-19) - this means that even the small number of pupils and students who will remain on the shielded patient list can also return to their setting, as can those who have family members who are shielding - see [current advice on shielding](#)
- if rates of disease rise in local areas, children and young people (or family members) from that area, and that area only, will be advised to shield during the period where rates remain high and therefore they may be temporarily absent (see below)
- some pupils and students are no longer required to shield, but those who generally remain under the care of a specialist health professional may need to discuss their care with their health professional before returning to school in September (usually at their next planned clinical appointment) - see [advice from Royal College of Paediatrics and Child Health](#)

Where a pupil is unable to attend their setting because they are complying with clinical or public health advice, we expect settings to be able to immediately offer them access to remote education. Settings should monitor engagement with this activity (as set out in the section below).

Where children and young people are not able to attend their setting as parents are following clinical or public health advice, absence will not be penalised.

Pupils and families who are anxious about returning to their educational setting

All other pupils must attend their setting. Settings should bear in mind the potential concerns of pupils, students, parents and households who may be reluctant or anxious about returning and put the right support in place to address this. This may include pupils who have themselves been shielding previously but have been advised that this is no longer necessary, those living in households where someone is clinically vulnerable, or those concerned about the comparatively increased risk from coronavirus (COVID-19), including those from Black, Asian and Minority Ethnic (BAME) backgrounds or who have certain conditions such as obesity and diabetes.

If parents of pupils with significant risk factors are concerned, we recommend settings discuss their concerns and provide reassurance of the measures they are putting in place to reduce the risk in school. Settings should be clear with parents that pupils of compulsory school age must be in school unless a statutory reason applies (for example, if the pupil has been granted a leave of absence, is unable to attend because of sickness, is absent for a necessary religious observance).

We recognise that some children and young people with EHC plans will need preparation for their return to full provision. This might include, for instance, visits to the setting, social stories, and any other approaches that settings and local authorities would normally use to enable a child or young person with SEND who has spent some time out of education, to return to full time attendance.

Action for all settings and local authorities

We are asking settings to work with families to secure regular school attendance from the start of term as this will be essential to help pupils catch up on missed education, make progress and promote their wellbeing and wider development.

We are asking settings and local authorities to:

- communicate clear and consistent expectations around attendance to families (and any other professionals who work with the family where appropriate) throughout the summer ahead of the new school year
- identify pupils who are reluctant or anxious about returning or who at risk of disengagement and develop plans for re-engaging them - this should include disadvantaged and vulnerable children and young people, especially those who were persistently absent prior to the outbreak or who have not engaged with their setting regularly during the outbreak
- use the additional catch up funding settings will receive, as well as existing pastoral and support services, attendance staff and resources and settings' pupil premium funding to put measures in place for those families who will need additional support to secure pupils' regular attendance
- work closely with other professionals as appropriate to support the return to settings including, continuing to notify the child's social worker if they have one, of non-attendance

4. Identification of Vulnerable Children

Vulnerable children for the purposes of continued attendance during the coronavirus outbreak are those across all year groups who:

- are assessed as being in need under Section 17 of the Children Act 1989, including children who have a child in need plan, a child protection plan or are a looked-after child and/or have an education, health and care (EHC) plan and it is determined following a risk assessment that their needs can be safely or more safely met in the educational environment.
- have been assessed as otherwise vulnerable by educational providers or local authorities (including children's social care services), and who could therefore benefit from continued

attendance. This might include children and young people on the edge of receiving support from children's social care services, adopted children, those at risk of becoming NEET, those living in temporary accommodation, those who are young carers and others at the provider and local authority's discretion.

Guidance on vulnerable children and young people is contained in:

<https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-vulnerable-children-and-young-people>

5. Role of the Designated Safeguarding Lead (DSL)

Our schools have a trained DSL (or deputy) available on site at all times.

The DSL or deputy will provide support to all teachers and support staff to ensure that contact is maintained with children (their families) who are not yet returning to school. Where possible staff will try and speak directly to help identify any concerns. Staff are encouraged to make calls from school, where possible, using school phones or devices. Where staff use personal mobile phones to make calls, they will withhold their personal number.

Our DSL and deputy are responsible for reasonable keeping up to date with safeguarding developments via safeguarding partners, newsletters and professional advice groups.

Each school will face unique challenges as they welcome back more children and this may include increased time availability for members of both the safeguarding and pastoral support team. The DSL or deputy will consider the challenges in a child protection context and reflect them in policies and procedures where relevant.

The DSL or deputy will lead on ensuring that schools are updated on any relevant safeguarding and welfare information. Systems will be put into place to ensure that parents and carers are able to share any

changes in pupil's welfare, health and well being upon their return to school.

The DSL will continue to work with and support children's social workers, the local authority virtual school head for looked-after and previously looked-after children and any other relevant safeguarding and welfare partners.

6. Advice for attending safeguarding meetings and local working arrangements

Our schools are following the advice published by Wirral Safeguarding Children Partnership (WSCP) covering attendance at statutory meetings and visits to children's homes. Where possible audio/video conferencing is used instead of face to face attendance at meetings and visits to pupil's homes are actively discouraged. Where safeguarding concerns exist for new or existing cases these will be discussed with the Local Authority.

Our schools will be acting in accordance with local working arrangements advice published here:

<https://www.wirralsafeguarding.co.uk/working-arrangemens-during-covid-19/>

7. Allegations or concerns about staff

With such different arrangements in place children could be at greater risk of abuse from staff or volunteers. We remind all staff to maintain the view that 'it could happen here' and to immediately report any concern, no matter how small, to the Headteacher or in the case of a concern about the Headteacher, the Chair of Governors.

We have confirmed that the arrangements to contact the LADO at the local authority are:

Anne King Local Authority Designated Officer for Allegations
(LADO)

0151 666 4442 anneking1@wirral.gov.uk or

The LADO process remains unchanged, with the duty upon the Headteacher or Chair of Governors to report any allegations within 24 hours.

8. Staff training and safeguarding induction

All existing staff will have already had safeguarding training and induction together access to Part 1 and Appendix A Keeping Children Safe in Education 2020. Staff will be encouraged to read these together with the school's new safeguarding policy and any Addendum's, prior to pupils' full return to school.

All new staff and/or volunteers must undergo safeguarding training and induction together with reading Keeping Children Safe in Education 2020 Part 1 and Appendix A, prior to commencement of working with children in school.

9. Mental Health

Negative experiences and distressing life events such as the current coronavirus circumstances can affect the mental health of children and their parents. Staff will ensure that appropriate support is put in place for any children or families exhibiting any signs of distress. All staff who are working with children who are continuing to work from home will also note any signs of increased distress, including when setting expectations of children's work, making arrangements for mental health support as and when necessary. Staff will be directed to Public Health England's and DfE's resources on 'Supporting pupil and student mental well-being' when appropriate.

10. On-line safety

As more and more children return to school it will be important that schools continue to provide a safe online environment for those who remain at home. Schools will continue to ensure that appropriate filters and monitoring systems are in place to protect children when they are online using the schools' systems. All staff who interact with children,

including online, will continue to look out for signs that a child may be at risk. Any concerns will be dealt with in accordance with the child protection policy through the DSL and where appropriate referrals will continue to be made to children's social care and as required the police. Staff will also be in regular contact with parents and carers. Those communications will continue to be used to reinforce the importance of children being safe online together with available support mechanisms, should problems be encountered.

Support for parents and carers to keep their children safe online includes:

- [Thinkuknow](#) provides advice from the National Crime Agency (NCA) on staying safe online
- [Parent info](#) is a collaboration between Parentzone and the NCA providing support and guidance for parents from leading experts and organisations
- [Childnet](#) offers a toolkit to support parents and carers of children of any age to start discussions about their online life, to set boundaries around online behaviour and technology use, and to find out where to get more help and support
- [Internet Matters](#) provides age-specific online safety checklists, guides on how to set parental controls on a range of devices, and a host of practical tips to help children get the most out of their digital world
- [London Grid for Learning](#) has support for parents and carers to keep their children safe online, including tips to keep primary aged children safe online
- [Net-aware](#) has support for parents and carers from the NSPCC and O2, including a guide to social networks, apps and games
- [Let's Talk About It](#) has advice for parents and carers to keep children safe from online radicalisation
- [UK Safer Internet Centre](#) has tips, advice, guides and other resources to help keep children safe online, including parental controls offered by home internet providers and safety tools on social networks and other online services

Government has also provided:

- [support for parents and carers to keep children safe from online harms](#), includes advice about specific harms such as online child sexual abuse, sexting, and cyberbullying
- [support to stay safe online](#) includes security and privacy settings, blocking unsuitable content, and parental controls

11. Action to be taken if someone develops symptoms of coronavirus (COVID-19) on the school site

If anyone becomes unwell with a new, continuous cough or high temperature in an education setting they will be sent home and advised to be ready and willing to engage with the NHS Test and Trace process. This will include:

- Booking a test – all children can be tested, including children under the age of 5
- Provide details of anyone they or their child have been in close contact with
- Self-isolate if they have been in close contact with someone who tests positive for coronavirus (Covid 19) or if anyone in their household develops symptoms of coronavirus (Covid19)

If a child is awaiting collection, they will be moved, if possible and if appropriate, to a room where they can be isolated behind a closed door. Our staff are mindful of individual children's needs – for example it would not be appropriate for younger children or children with additional medical needs to be left alone without supervision. Ideally, a window will be open for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people.

If they need to go to the bathroom while waiting to be collected, they will use a separate bathroom if possible. The bathroom will be cleaned and disinfected using standard cleaning products before being used by anyone else.

Clinical advice will be sought through the school nursing team, which are available on site, and where necessary they will seek further advice and support through the NHS via 111 or online through <https://111.nhs.uk> . In an emergency the school nursing team will call 999, if the patient is seriously ill, injured or there is risk to life. Parents will be advised not to visit the GP, pharmacy, urgent care centre or hospital with their child.

If a member of staff has helped someone who has been taken unwell with a new, continuous cough or a high temperature, they do not need to

go home unless they develop symptoms themselves. They ~~should~~ must wash their hands thoroughly for 20 seconds after any contact with someone who is unwell.

In most cases, closure of educational settings will not be needed but this will be a local decision based on various factors such as establishment size and risk of further spread. Advice will be sought from the Local Authority, Public Health England or The Institute for Health Protection – when established, before any decision to close is taken.

If there is an urgent public health action to take, the educational setting will be contacted by the local Public Health England Health/Institute for Health Protection Protection Team who will undertake a risk assessment and advise on any actions or precautions that will be taken, PHE/IHP will rarely advise a school to close but this may be necessary if there are so many staff being isolated that the school has operational issues. The local authority will support school to make this assessment. PHE/IHP will work with the Headteacher or Management Team, and the Local Authority Public Health team, to advise on the management of children, pupils or staff. Our risk assessment has contingency plans which will be taken in the event of an outbreak of coronavirus (Covid19).

Limiting spread of coronavirus (COVID-19) in school

Our schools are actively promoting the NHS, Public Health England/Institute for Health Protection advice to limit the spread of Covid-19 in the school. Action taken includes:

- Reminding everyone on the school site of the public health advice
- Reminding staff and families to wash their hands for 20 seconds more frequently than normal – these messages are promoted in all sessions/lessons
- Promoting social distancing advice
- Having a cycle of regular cleaning in the school

Addendum drawn up 30 August 2020

Ratified by Governors _____